

Teacher – Middle School Job Description

Role Title	Teacher – Middle School
Flexible Learning Centre	Edmund Rice Flexi School
Network	EREA Oscar Romero Flexi Schools Network
Location	Elizabeth and Davoren Park Campuses - SA
Report	Head of Campus/ Network Principal
Classification	Full time 1.0FTE
Band/Wage Scale	In alignment with the South Australian Catholic Schools Enterprise Agreement 2017.
Probation Period	6-month probation in accordance with the EBA

Aboriginal and Torres Strait Islander people are encouraged to apply.

Background:

EREA Flexi Schools is an initiative of Edmund Rice Education Australia. The Flexible Learning Centres (FLCs) offer a full-time and multiyear secondary education program for young people who are disenfranchised from mainstream schooling. Young people typically express a broad range of complex education and social needs and the FLCs respond with a variety of flexible and innovative teaching and learning practices including vocational planning and the development of social connectedness.

Principles of Operation (Respect, Participation, Safe & Legal and Honest)

A primary responsibility for this role is to maintain fidelity to Operation by Principle and the best practice Guidelines, as articulated in the historic EREA Youth+ Foundational Practice and Occasional Papers (available on the website www.ereafsn.edu.au - Publications for further information).

Primary Role:

The Middle School Teacher reports to the Head of Campus and is responsible to the Network Principal. He/she works collaboratively with all staff. He/she has delegated responsibility to develop and maintain learning and social inclusion responses of the campus. This includes but not limited to:

1. Planning, preparation and delivery of engaging learning and teaching programs for young people in the middle phase of secondary education, creating flexible, innovative curriculum to engage students.
2. Plan and effectively implement class and individual student learning programs that meet all legislative requirements with respect to young people with learning difficulties and disabilities i.e. Disability Discrimination Act, Disability Standards for Education, National Consistent Collection of Data, National Disability Insurance Scheme.
3. Build learning program that understanding the diversity within the classroom and designing learning experiences that cater for individuals with specific needs.
4. To ensure young people are provided with a learning program that maximises their outcomes (academically, behaviourally and/or socially) through the development of annual PPL's (Personal Plans for Learning – previously IEP) for each young person; and contribute to the ongoing evaluation of the PPL process.
5. Contributing to the development and implementation of the FLC's objectives and planning.
6. Contributing to the establishment and maintenance of a supportive school environment.

Qualifications and Experience:

Essential

- A relevant tertiary qualification in teaching.
- Have at minimum of 5 years' teaching experience.
- Have teacher registration with the Teacher Registration Board of SA.
- Have a minimum of 3 years' experience in working with young people disenfranchised from mainstream education.
- Have experience developing innovating curriculum, ability to make adjustments and differentiate.
- Have experience developing Individual Learning Plans (ILP) or Personal Plans for Learning (PPL)
- Have skills and knowledge in teaching processes, framework and practice.
- Applicants must hold or have the ability to attain a DHS Working with Children Check before commencement as per legislation.
- Local travel (including minivan driving) is a requirement of this position therefore it is a requirement that the applicant hold a current 'C' driver's license
- Current First Aid or willingness to obtain.
- Current Responding to Abuse & Neglect Training or a willingness to obtain.
- Current Covid 19 Vaccination certificate.

Desirable

- Understanding and knowledge of the Restorative Practice Framework is highly desirable.
- Understanding and knowledge of Trauma Informed Practice Framework is highly desirable.
- Demonstrated ability to work in a flexible space with a changing dynamic to support the challenges faced by young people.
- Knowledge and understanding of the issues facing young people in the Northern suburbs.
- Demonstrated positive communication and interpersonal skills, both written and oral.

Duties and Responsibilities:

The Middle School Teacher reports to the Head of Campus. Typical duties and responsibilities include but are not restricted to:

- 1. Develop and implement engaging curriculum which support the Personal Plans for Learning of each young person**
 - In collaboration with teachers and youth workers - plan and implement an educational program which engages young people and offers a range of learning choices including:
 - Inquiry/project- based learning programs;
 - accredited learning opportunities e.g. SACE, VET subjects and vocational accreditation;
 - the support of literacy and numeracy development;
 - embed indigenous cultural perspectives within learning programs, and
 - develop Personal Plans for Learning in collaboration with young people and other key teachers and youth workers.
- 2. Team participation/multidisciplinary practice/professional development**
 - Participate in professional supervision.
 - Support school operations in providing teaching relief when required.
 - Support regular whole team reflective practice sessions including daily staff debrief.
 - Operate within the context of EREA and Oscar Romero Flexi School Network Policies and Procedures.
 - Participate in formation and professional development that is relevant to the work of the FLC.

3. Administrative Responsibilities

- Maintains appropriate records and prepares reports as required.
- Ensure appropriate reporting requirements to various bodies including SACE
- Maintains records on the school database and Schools Online.
- Support the development of personal plans for learning.
- Participates in Young People’s cross agency meetings as required.

4. Other identified duties specific to the role in this Flexible Learning Centre

- Carries out duties and tasks that may be reasonably assigned by the Head of Campus and Network Principal, from time to time.

5. Health, Safety & Quality

- You are required to Undertake all duties in accordance with Oscar Romero Flexi Schools Network Quality Management System, policies and procedures and as outlined below;
 - Participating in Oscar Romero Flexi Schools Network Quality Management System and commitment to processes of continuous improvement activities, including auditing, surveys and needs analysis.
 - Maintaining a safe work environment in accordance with Oscar Romero Flexi Schools Network Work Health and Safety Policies and Procedures.
 - Assisting in the on-going maintenance of a safe workplace through involvement in the implementation of safe systems of work in accordance with Oscar Romero Flexi Schools Network Work Health and Safety Policies and Procedures.
 - Participating in mandatory Health and Safety training sessions.
 - Identifying and reporting hazards in the workplace.

Edmund Rice Flexi School supports the rights of children and Young People and is committed to providing a safe and supportive environment directed at ensuring their safety and wellbeing. All applicants for these positions will be subject to EREA screening procedures.

Job Description Acceptance:

I, (print name) have received, reviewed and fully understand the Job Description for the Middle School Teacher. I further understand that I am responsible for the satisfactory execution of the essential functions described therein.

Signature: Date: