

Job Description – Teacher

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| Role Title | Teacher |
| Flexible Learning Centre | EREA St Joseph's Catholic Flexible Learning Centre |
| Network | EREA Oscar Romero Flexi Schools Network |
| Location | Alice Springs – Northern Territory |
| Salary or Award | In accordance with <i>the Catholic Schools (Northern Territory) Collective Enterprise Agreement 2018-2021</i> |
| Employment Status | Full-time (Permanent) |
| Probation | 6-month probation with a review at 3 months |
| Report | Head of Campus/Network Principal |

Aboriginal and Torres Strait Islander people are encouraged to apply.

Background:

St Joseph's Catholic Flexible Learning Centre has been operating on its current site since 2012 as a Catholic Secondary School in the Edmund Rice tradition. It is also part of the Diocese of Darwin and the Northern Territory Catholic Education Office. It receives additional support from the Northern Territory government through a service agreement.

St Joseph's Flexi is an initiative of Edmund Rice Education Australia and is part of the Oscar Romero Flexi Schools Network offering a full-time and multi-year secondary education and social inclusion program for young people who have disenfranchised from mainstream structures. Young people may express a broad range of complex education and social needs and the FLC services respond with a variety of flexible and innovative social inclusion and learning experiences. Young people who attend include indigenous and non-indigenous young people who are disengaged from mainstream education for a range of reasons.

Principles of Operation (Respect, Participation, Safe & Legal and Honesty):

A primary responsibility for this role is to maintain fidelity to Operation by Principle and the best practice Guidelines, as articulated in the EREAFSN Historic Youth+ Foundation Statement and FLC, Occasional Papers (available on the website)

See www.ereafsn.edu.au - Publications for further information.

Child Safeguarding:

EREA is a child safe and child-centred organisation, committed to the protection of children and has zero-tolerance of any abuse of children. It is our commitment to ensure that each and every child and young person under our care is kept safe and free from all forms of harm and abuse. EREA is committed to ensuring the safety, wellbeing and dignity of all children and young people. Our physical and cultural environment promotes children and young people's feelings of inclusion, participation and empowerment. You are required, as a condition of employment at EREA, to comply with our Child Safeguarding Program, including our Child Safeguarding policies and procedures, the EREA Child Safe Code of Conduct, your legal obligations with respect to the reporting of child safety incidents or concerns, and in maintaining a valid and current Working with Children Card. It is your responsibility to be aware of key indicators of child abuse and other

harm, to be observant, and to raise any and all child safety incidents or concerns with your Head of Campus and with external agencies where required.

Primary Role:

The Teacher reports to the Head of Campus and Network Principal, EREA ORFSN. He/she has delegated responsibility to:

- Develop and maintain learning and social inclusion responses of the campus. This includes:
 - Planning, preparation and delivery of effective learning and teaching programs for young people in both middle and senior phases of secondary education,
 - Contributing to the development and implementation of the FLC's objectives and planning; and
 - Contributing to the establishment and maintenance of a supportive school environment.

Education, Training & Experience:

- Tertiary Qualification in Teaching - **essential**.
- Registration with the Teacher Registration Board of the Northern Territory.
- Teachers from secondary school background with at least 3 years' experience with working with young people from an Aboriginal and Torres Strait Islander background.
- A Working with Children Clearance Notice - Ochre Card - **essential**.
- Current driver's licence (**essential**), with Light Rigid - **highly desirable**.

Duties and Responsibilities:

Typical duties and responsibilities include but are not restricted to:

- 1. Develop and implement engaging learning programs which support the individual learning plans of each young person**
 - In collaboration with teachers and youth workers - plan and implement an educational program which engages young people and offers a range of learning opportunities including:
 - Inquiry/project-based learning programs.
 - Accredited learning opportunities e.g. SACE, NTCE courses and VET subjects.
 - The support growth in literacy and numeracy development.
 - Embed indigenous cultural perspectives within learning programs.
 - Provided differentiated learning programs aligned to NCCD Individual Learning plans.
 - Develop individual learning plans in collaboration with young people and youth workers.
 - Develop engaging and relevant modified Laps and mapping students NTCET maps.
- 2. Access external support networks**
 - Support young people to access support services e.g. counselling, health support, community activities.
 - Work collaboratively with the team to support/develop cultural links, community and family connections which support the engagement and connection of young people to both the FLC and the wider community.
- 3. Participates in program provision to ensure wellbeing in an inclusive learning environment**
 - Collaborates with the team to support a socially inclusive program that responds to the physical, intellectual, social, spiritual and cultural needs of young people.
 - Participates in the daily routines and activities of the FLC e.g. morning meetings, lunch, bus pick-up and drop-offs, electives, outings, camps.
 - Offer electives to support engagement.
 - Follow up on non-attendance in a supportive environment.
 - Build connections with families to support learning outcomes for each young person.

4. Team participation/multidisciplinary practice

- Participate in professional supervision.
- Support regular whole team reflective practice sessions including daily staff debrief.
- Operate within the context of EREA and Flexi Schools Policies and Procedures.
- Participate in professional development that is relevant to the work of the FLC.

5. Administrative Responsibilities

- Maintains appropriate records and prepares reports as required.
- Maintains records on the database.
- Support the development of personal learning plans.
- Participates in YP cross agency meetings as required.

6. Health, Safety & Quality

- You are required to Undertake all duties in accordance with Oscar Romero Flexi Schools Network Quality Management System, policies and procedures and as outlined below;
 - Participating in Oscar Romero Flexi Schools Network Quality Management System and commitment to processes of continuous improvement activities, including auditing, surveys and needs analysis.
 - Maintaining a safe work environment in accordance with Oscar Romero Flexi Schools Network Work Health and Safety Policies and Procedures.
 - Assisting in the on-going maintenance of a safe workplace through involvement in the implementation of safe systems of work in accordance with Oscar Romero Flexi Schools Network Work Health and Safety Policies and Procedures.
 - Participating in mandatory Health and Safety training sessions.
 - Identifying and reporting hazards in the workplace.

7. Other identified duties specific to the role in this Flexible Learning Centre

- Carries out duties and tasks that may be reasonably assigned by Head of Campus and/or the Network Principal from time to time.

Please Note: Edmund Rice Education Australia is committed to ensuring the safety, wellbeing and dignity of all children and young people. All applicants will be subject to EREA and legislative screening procedures. These checks are consistent with EREA's commitment to child protection policies and procedures.

Job Description Acceptance

I, (print name): have received, reviewed and fully understand the Job Description for a Teacher. I further understand that I am responsible for the satisfactory execution of the essential functions described herein.

Signature: Date: / /