**FORM C**

**Child Safeguarding Officers and School Authority Details
EREA Flexible Schools Ltd – Queensland Region**

*A current completed copy of this proforma must be kept at the school/entity and be freely available to staff, students and parents/caregivers. A current completed copy must also be given to each Child Safeguarding Officer.*

**Deception Bay Flexible Learning Centre**

Concerns about inappropriate behaviour of employees and all harm/likely harm to students at this school/entity may be reported to the Child Safeguarding Officers whose names appear below.

There must be at least two staff members at the school/entity who are appointed as Child Safeguarding Officers by the Principal/Entity CEO. One Child Safeguarding Officer must be the Head of Campus (HOC).

* Principal – Neil Kelly – neil.kelly@ereafsn.edu.au 0407155648
* Head of Campus – mark.ellison@ereafsn.edu.au 0437335491
* Associate Head of Campus – Lofi Sooialo – lofi.sooialo@ereafsn.edu.au 0408204537
* Young Person Wellbeing Coordinator – Mark Vernon – mark.vernon@ereafsn.edu.au 07 32042200
* Youth Worker – Shelley Adams – shelley.adams@ereafsn.edu.au 0732042200

The EREA Flexible Schools Ltd CEO Dr Matthew Hawkins may be contacted on P: 07 3554 7720.

**The Catholic school authority for this school/entity is known as:**Edmund Rice Education Australia

**For which the Governing Body is:**EREA Flexible Schools Ltd.

**The Directors of the School/Entity’s Governing Body are:**Thelma Grace Parker, Robert Loring Feeney, Raelene Kay Garvey, Elizabeth Maree Howard, William Leonard LeMass, Edward Francis Phelan, Marnee Shay, Christopher Peter Veraa

**IMPORTANT INFORMATION**

**Although employees are required to follow the Child Safeguarding processes and guidelines laid down by EREA Flexible Schools Ltd (Queensland Region), this does not limit the freedom of any person to take immediate action to notify police of any complaint or concern about the safety of a student, particularly if they believe that it is essential to ensure a student’s safety.**

*Please note: this form must be kept up to date and retained to meet legislative requirements. A copy of this information must also be displayed in the school/entity’s reception area and on posters/digital displays throughout the school/entity. The form is also required to be freely accessible on the school’s website.*

Version 1.0

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Author/Owner – EREA Flexible Schools Ltd