

Job Description – Teacher

Role Title	Teacher
Flexible Learning Centre	Geraldton Flexible Learning Centre
Network	EREA Oscar Romero Flexi Schools Network
Location	Geraldton – Western Australia
Report	Head of Campus/Network Principal
Classification	Full-time, Ongoing (Permanent)
Salary and Award	In accordance with <i>The Roman Catholic Archbishop of Perth Teachers Enterprise Bargaining Agreement 2015; Salary Schedules June 2022</i>
Probation Period	3-month probation in accordance with the EBA

Suitably qualified and experienced Aboriginal and Torres Strait Islander people, are encouraged to apply.

Background:

EREA Flexible Schools Ltd is an initiative of Edmund Rice Education Australia. The Flexible Learning Centres (FLCs) offer a full-time and multiyear secondary education program for young people who have disengaged from mainstream schooling. Young people typically express a broad range of complex education and social needs and the FLCs respond with a variety of flexible and innovative teaching and learning practices including vocational planning and the development of social connectedness.

Principles of Operation (Respect, Participation, Safe & Legal and Honesty)

A primary responsibility for this role is to maintain fidelity to Operation by Principle and the best practice Guidelines, as articulated in the historic EREA Youth+ Foundational Practice and Occasional Papers (available on the website www.ereafsn.edu.au - Publications for further information).

Child Safeguarding

EREA is a child safe and child-centred organisation, committed to the protection of children and has zero-tolerance of any abuse of children. It is our commitment to ensure that each and every child and young person under our care is kept safe and free from all forms of harm and abuse. EREA is committed to ensuring the safety, wellbeing and dignity of all children and young people. Our physical and cultural environment promotes children and young people's feelings of inclusion, participation and empowerment. You are required, as a condition of employment at EREA, to comply with our Child Safeguarding Program, including our Child Safeguarding policies and procedures, the EREA Code of Conduct, your legal obligations with respect to the reporting of child safety incidents or concerns, and in maintaining a valid and current Working with Children Check (DHS). It is your responsibility to be aware of key indicators of child abuse and other harm, to be observant, and to raise any and all child safety incidents or concerns with your Head of Campus and with external agencies where required.

Primary Role:

The Teacher reports to the Head of Campus and is responsible to the Network Principal, EREA Oscar Romero Flexi Schools Network. He/she has delegated responsibility to develop and maintain learning and social inclusion responses of the campus. This includes:

1. Planning, preparation and delivery of effective learning and teaching programs for young people in both middle and senior phases of secondary education, including project-based learning and engagement activities.
2. Contributing to the development and implementation of the FLC's objectives and planning.
3. Contributing to the establishment and maintenance of a supportive school environment.
4. Delivery of programs for development of literacy and numeracy.
5. Delivery of VET certificate courses, highly desirable.

Qualifications:

- Teacher Registration with the Teacher Registration Board of Western Australia.
- At least 3 years' experience as a teacher.
- A positive Western Australian Working with Children Clearance Notice.
- Teachers from a primary/secondary school background.
- Current unrestricted Driver's Licence.

Desirable:

- TAE Qualification.
- Experience in working with Disenfranchised Young People.
- Special Education Qualifications – highly desirable.

Skills and Knowledge:

- Demonstrated skills and knowledge in teaching process, frameworks and practice.
- Ability to analyse complex situations and implementation of appropriate strategies to enhance the professional practice of teaching and non-teaching staff.
- Demonstrated capacity to work effectively as a member of a multidisciplinary team, to work collaboratively and establish and maintain professional relationships with all stakeholders.
- Experience in working with young people who have been disenfranchised from mainstream education.

Duties and Responsibilities:

Typical duties and responsibilities include but are not restricted to:

1. Develop and implement engaging learning programs which support the individual learning plans of each young person

- In collaboration with teachers and youth workers - plan and implement an educational program which engages young people and offers a range of learning opportunities including:
 - inquiry/project-based learning programs;
 - accredited learning opportunities e.g. WACE and VET subjects;
 - support growth in literacy and numeracy development;
 - embed indigenous cultural perspectives within learning programs;
 - collecting data and evidence of learning and growth;
 - provided differentiated learning programs aligned to NCCD Individual Learning plans; and
 - develop individual learning plans in collaboration with young people and youth workers.

2. Access external support networks

- Support young people to access support services e.g. counselling, health support, community activities.
- Work collaboratively with the team to support/develop cultural links, community and family connections which support the engagement and connection of young people to both the FLC and the wider community.

3. Participates in program provision to ensure wellbeing in an inclusive learning environment

- Collaborates with the team to support a socially inclusive program that responds to the physical, intellectual, social, spiritual and cultural needs of young people.
- Participates in the daily routines and activities of the FLC e.g. morning meetings, lunch, bus pick-up and drop-offs, electives, outings, camps.
- Offer electives to support engagement.
- Provide relevant learning adjustments as aligned to NCCD to meet student needs.
- Build connections with families to support learning outcomes for each young person.

4. Team participation/multidisciplinary practice/professional development

- Participate in professional supervision.
- Support regular whole team reflective practice sessions including daily staff debrief.
- Operate within the context of EREA Flexi Policies and Procedures.
- Participate in professional development that is relevant to the work of the FLC.

5. Administrative Responsibilities

- Maintains appropriate records and prepares reports as required.
- Maintains records on the database.
- Support the development of personal learning plans.
- Participates in YP cross agency meetings as required.
- Follow up on non-attendance in a supportive environment.

6. Other identified duties specific to the role in this Flexible Learning Centre

- Carries out duties and tasks that may be reasonably assigned by Head of Campus and/or the Network Principal from time to time.

7. Health, Safety & Quality

- You are required to Undertake all duties in accordance with Oscar Romero Flexi Schools Network Quality Management System, policies and procedures and as outlined below;
 - Participating in Oscar Romero Flexi Schools Network Quality Management System and commitment to processes of continuous improvement activities, including auditing, surveys and needs analysis.
 - Maintaining a safe work environment in accordance with Oscar Romero Flexi Schools Network Work Health and Safety Policies and Procedures.
 - Assisting in the on-going maintenance of a safe workplace through involvement in the implementation of safe systems of work in accordance with Oscar Romero Flexi Schools Network Work Health and Safety Policies and Procedures.
 - Participating in mandatory Health and Safety training sessions.
 - Identifying and reporting hazards in the workplace.

Please Note: Edmund Rice Education Australia is committed to ensuring the safety, wellbeing and dignity of all children and young people. All applicants will be subject to EREA and legislative screening procedures. These checks are consistent with EREA's commitment to child protection policies and procedures.

Job Description Acceptance:

I, (print name): have received, reviewed and fully understand the Job Description for a Teacher. I further understand that I am responsible for the satisfactory execution of the essential functions described therein.

Signature: Date: