

**Child Safeguarding Officers and School Authority details
Edmund Rice Education Australia Flexible Schools Ltd – Queensland Region**

A current completed copy of this proforma must be kept at the school/entity and be freely available to staff, students and parents/caregivers. A current completed copy must also be given to each Student Protection Contact.

HEMMANT FLEXIBLE LEARNING CENTRE

Concerns about inappropriate behaviour of employees and all harm/likely harm to students at this school/entity may be reported to the Student Protection Contacts whose names appear below.

There must be at least two staff members at the school/entity who are appointed as Child Safeguarding Officers by the Principal/Entity Director and Chief Executive Officer. The Principal/Entity Director and Chief Executive Officer and the Head of Campus (HOC) must be listed.

Principal	DONNA PARES 0429 634 504
School Child Safeguarding Officer	KATE ALEXANDER – Acting Head of Campus – 0419 996 449
School Child Safeguarding Officer	SEAN LEDDY – Learning and Pedagogy Coordinator – 0427 242 822

The Edmund Rice Education Australia Flexible Schools Ltd Director and Chief Executive Officer, Dr. Matt Hawkins, may be contacted on 07 3741 1111.

The Catholic School authority for this school/entity is known as:

Edmund Rice Education Australia

For which the Governing Body is:

Edmund Rice Education Australia Flexible Schools Ltd

The Directors of the School/Entity's Governing Body are:

Thelma Grace Parker, Robert Loring Feeny, Elizabeth Maree Howard, William Leonard LeMass, Edward Francis Phelan, Christopher Peter Veraa

IMPORTANT INFORMATION

Although employees are required to follow the Child Safeguarding processes and guidelines laid down by Edmund Rice Education Australia Flexible Schools Ltd (Queensland Region), this does not limit the freedom of any person to take immediate action to notify police of any complain or concern about the safety of a student, particularly if they believe that it is essential to ensure a student's safety.

Please note: This form must be kept up to date and retained to meet legislative requirements. A copy of this information must also be displayed in the foyer of the school/entity and on posters displayed throughout the school/entity. The form should also be put on the School's website.